



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
ICAR RESEARCH COMPLEX FOR NEH REGION,
NAGALAND CENTRE, MEDZIPHEMA – 797 106,
DIMAPUR, NAGALAND**



NO: RCN/TENDER/649/2013/VOL-V

Dated Jharnapani, the 22nd June, 2017.

**TENDER APPLICATION FOR THE CONTRACTUAL SERVICE AT ICAR RESEARCH
COMPLEX FOR NEH REGION, NAGALAND CENTRE.**

A. Cost of the Tender Form : Rs.1000/- (Mandatory Non- Refundable, can be deposited to the cashier and a photocopy of the receipt can be produced as evidence or can also be deposited in the form of demand draft drawn in favour of the Joint Director, ICAR RC for NEH Region, Nagaland Centre, payable at SBI Medziphema).

B. Last date of receipt of Tenders in office is 13th July, 2017.

C. Tenders shall be opened at 2:30 P.M. on the following day i.e. on 14th July, 2017.

Note:-

If the date fixed for opening of Tender is subsequently declared a holiday the Tenders will be opened on the next working day following the holiday, but there will be a change in the time for opening indicated above.

D. The Tender document is also available at our website www.icarnehadmin.org/ www.icarneh.ernet.in/ www.kiran.nic.in

Note:-

- 1. The Joint Director, ICAR Research Complex, Nagaland Centre, May at his discretion, extend this date by a fortnight and such extend shall be binding on Tenderers.**
- 2. If the date up to which the Tender is open for acceptance is declared to be a holiday, the Tenders shall be deemed to remain opened for acceptance till the next working day.**



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
ICAR RESEARCH COMPLEX FOR NEH REGION,
NAGALAND CENTRE, MEDZIPHEMA – 797 106,
DIMAPUR, NAGALAND**



Note:- All communications must be addressed to the Assistant Administrative Officer I/c (by designation) ICAR Research Complex for NEH Region, Nagaland Centre, Medziphema – 797 106, Dimapur, Nagaland.

TENDER FOR THE CONTRACTUAL LABOURER SERVICES AT ICAR RESEARCH COMPLEX FOR NEH REGION, NAGALAND CENTRE, MEDZIPHEMA – 797 106

Dear Sir(s),

Please read the terms and condition mentioned in the Tender Document carefully, **failure to comply with any of the conditions/ directives mentioned in the Document, shall lead to non – consideration/ forfeiture for your bid and no further request in this regard shall be considered.**

1. Sealed tenders are hereby invited on behalf of the Joint Director, ICAR, Research Complex, Nagaland Centre, Medziphema for contract of providing of Contractual Service at ICAR Research Complex for NEH Region, Nagaland Centre. The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts placed by the ICAR and by the Research institutes of the Council and the special terms and conditions detailed in the Tenders forms and its schedules. Please submit your rates in the Tenders form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.
2. An earnest money of Rs. 1,20,000.00 must be deposited in the form of demand draft in favour of the Joint Director, ICAR Research Complex, payable at SBI Medziphema. The particulars of the earnest money deposited must also be superscribed on the top of the envelope by indicating the draft/cheque number and date, failing which the Tenders will not be opened. The Tenders will not be considered if earnest money is not deposited with the Tenders.
3. The Tenderer is being permitted to give Tenders in consideration of the stipulations on his part that after submitting his Tender, he will not resile from his offer on modify the terms and conditions thereof. If the Tenderer fails to observe and comply with the foregoing stipulations, the aforesaid amount of EMD will be forfeited by the Institute. In event of the offer made by the Tenderer are not accepted, the amount of earnest money deposited by the Tenderer will be refunded to him after he has applied for the same, in the manner prescribed by the Institute.
4. The Schedules of the Tender form should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the Tenderer. In such cases reference to the additional pages must be made in the Tender form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter along with the Tenders. Overwriting/ erasing in rates to be quoted by the Tenderer will not be allowed' otherwise the tenders shall/ may be rejected.

5. The Tenders are liable to be ignored if complete information as required is not given therein or if the particulars asked for in the schedules to the Tenders is not fully filled in. Individual signing the tenders or other documents connected with the contract may specify whether he signs it in the capacity of **(i)** a sole proprietor of the firm or constituted attorney of such sole proprietor, or **(ii)** a partner of the firm if it be partnership in which case he must have the authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or **(iii)** constituted attorney of the firm if it is a company.
6. If the Tenderer does not accept the offer, after issue of the letter of award by the Institute within 15days, the offer made shall be withdrawn without any notice & the earnest money shall be forfeited.
7. In case of partnership firms, where no authority has been given to any partner to execute contract/ agreement concerning the business of the partnership, the Tenders and all other related documents must be signed by every partner of the firm. A person signing the Tender form or any documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on enquiry it appears that the person so signing had no authority to do so, the Institute shall without prejudice to other civil and criminal remedies, cancel the contract and hold the signatory liable for all costs and damages. Each page of the Tenders and the schedules to the Tenders and annexure, if any should be signed by the Tenderer.
8. The original copy of the Tenderers is to be enclosed in double cover. The Inner cover should be sealed. The outer cover should be super scribed **“THE JOB WORK CONTRACT FOR PROVIDING ALLIED SERVICES at ICAR Research Complex for NEH Region, Nagaland Centre – 797 106”** with address of this office and of the Tenderer shall place two envelopes clearly marked containing technical bid, financial bid in the main envelop. All Tenders should be sent by Registered Post. Tenders to be hand delivered should be put in the Tender box, kept in the PA Room of the ICAR Research Complex for NEH Region, Nagaland Centre, Medziphema not later than **4.00 P.M. on 13th July, 2017.**
9. The rates quoted by each firm for job service contract in Tenders is to be given both in words and figures, failing which the same is liable to rejected. Tenderer is at liberty to be present or to authorize a representative to be present at the time of opening of the tenders. Please also state the name and address of your permanent representative, if any.
10. The Institute is not bound to accept the lowest or any other Tenders and also reserve to itself the right of accepting the Tenders in whole or in part of the tenders. You are, however, at liberty to tender for the whole or any portion of it or to state in the Tenders that the rates quoted shall apply only if the Tenders are considered fully. Other conditional Tenders shall not be accepted.
11. An amount of 2.5% total value of the contract is to be deposited by the selected agency/ successful tenderer only after receiving a communication from the Institute. In the event of non- deposition of the same, the earnest money will be forfeited.
12. No interest on Earnest Money Deposit shall be paid by the Institute to the Tenderer.
13. Service tax or any other tax applicable or made applicable after awarding the contract in respect of this contract shall be payable by contractor and ICAR will not entertain any claim whatsoever in

this respect. However the service taxes or any other tax which is as per rules of the Govt. shall be deducted at source from monthly bills of the successful tendered, as per the rule/ instructions made applicable from time to time Govt. of India or State Govt. shall be the liability of the agency to deposit in concerned department as per the rule.

14. Joint Director, ICAR Research Complex, Nagaland Centre reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Institute, for any justifiable reasons, not mandatory to be communicated to the Tenderer.
15. Decision of the Joint Director, ICAR Research Complex, Nagaland Centre shall be final for any aspect of the contract and binding on all parties. Disputes arising, if any, on the contract, will be settled at his level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Joint Director, Office. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.
16. Acceptance by the Office will be communicated by FAX/ Telegram, Express letter or any other form of communication. Formal letter of acceptance and work order of the Tenders will be forwarded as soon as possible, but the earlier instructions in the FAX/ Telegram, Express letter etc. should be acted upon immediately.
17. The following documents/ vouchers are required to be enclosed with the Tender form, which are the terms and conditions of the Tenders document:-
 - a. The Agency should have the proper up-to-date Registration License and verifications thereof, duly issued by the State Government for engaging of labourers failing which their application may not be considered. They also must have an independent EPFA/C [code] no. issued by the Regional P. F. Commissioner, and a duly attested copy for both must be invariably provided along with the Tender. Employees ESI registration certificate, if any, may also be submitted.
 - b. Minimum turnover of the firm not less than one year. during the last financial year.
 - c. Last 3 years continuous experience (preferable) of the firm in the field of providing such services in Central/ State Govt. or Autonomous bodies/ corporations of Govt. of India/ reputed public or private organization, provide the details in enclosed tabular form.
 - d. Certified Balance Sheet of the firm for last year of services contract by the chartered accountant.
 - e. Duly certified copies of the satisfactory services where the Tenderer is providing the services for the last three years.
 - f. Employee ESI registration certificate issued by local Govt. Etc
 - g. The contractor/agency must have a registration with the Contract Labour (Regulation and Abolition) Act, 1970. The contractor shall obtain the labour licence under this Act.
 - h. Nos. of staff/Supervisor/labourers registered under ESI & EPF separately. Minimum 50 numbers of (labourers) require their ESI & EPF contributions. Documentary proof of vouchers to be required and may be attached.

- i. Service tax etc. registration certificate issued by Govt. etc.
- j. The percentage of EPF deducted from the individual labour
- k. The percentage of ESI deducted from the individual labour
- l. The percentage of Contractor commissions being deducted from the individual labour
- m. Successful Tenderer will have to enter into a detailed contract agreement with ICAR on non-judicial stamp paper of Rs. 100/- for each work.
- n. Only those firms will be considered for financial bid who will qualify in the technical bid.

18. Other terms and conditions:

- a. The agency/ Firm shall have to pay the minimum wages to the contractual personnel as per the provisions of the Minimum Wages Act and amendments from time to time thereof.
- b. The rates quoted by the Agency/ Firm should be valid for a minimum period of one year from the date of award of the contract.
- c. The Agency/ firm will deduct all the dues related to EPF, ESI, etc. wherever applicable and should ensure all the dues are paid within the prescribed time limit. Any penalty/ interest charges, etc. levied by any statutory authority with regard to the above shall be fully borne by the Agency/ firm itself, and the office shall in no way be responsible for such payments/ charges.
- d. The employer (i.e. contractor should contribute employer share as prescribed by rule and reimburse the same from Principal employer.
- e. In case of loss/ theft/ shortage caused by / attributable to the labourers deployed by the Agency at the Centre, Joint Director reserves the right to claim damages.
- f. The Agency/ firm shall have to maintain the Attendance Register, Wages Register etc. which shall be produced to the concerned authority as and when called for.
- g. The Agency/ Firm shall ensure to deposit EPF, ESI etc. of their employees in time. While submitting the bills to the office for a particular month, the Agency/ Firm shall ensure to submit the following documents also:-
 - i. A copy of the Attendance Register showing the attendance of all the contractual workers for the month for which the bill is being claimed along with a copy of the Wages/ Payment Register showing the payment made to all the contractual labourers in the preceding month.
 - ii. A copy of the Challan of the dues paid to the EPF office, ESIC and other authorities, as applicable, in the preceding month.
 - iii. The allotment of EPF number to each worker to be intimated through Head of office with a copy of the EPF allotment card and Insurance card.
 - iv. Confirmation towards observance of the minimum wages Act of the State Govt./Central Govt. for each category of work being paid to the labours.

- v. Other documents as and when asked for the Authorities.
- h. Only those firms will be considered for financial bid who will qualify in the technical bid.
- i. Other terms and conditions as laid down by the Competent Authority as and when applicable, depending upon the circumstances/ changes in the policies.
- j. Break up of details regarding the manpower required for accomplishment of work as under Schedule - II, as well as the breakup of the rates quoted under Financial Bid should also be compulsorily given.
- k. For any query/ clarification, the under mentioned may be communicated:

Note:- The technical bids and financial bids must be submitted in separate envelopes to be sealed and put in a main cover. Non compliance of this shall lead to non- consideration of the bid and the bid document need to be signed in each and every pages of tender documents submitted.

Yours faithfully,

(Imlimenla)
Assistant Administrative Officer I/c
For and on behalf of the Joint Director,
ICAR Research Complex for NEH Region

TENDER FOR THE CONTRACTUAL LABOURER JOB WORK/ SERVICES AT ICAR RESEARCH COMPLEX FOR NEH REGION, NAGALAND CENTRE, MEDZIPHEMA – 793103, DIMAPUR, NAGALAND

Full Name & Address of the Tenderer in

Addition to Post Box No., if any, should

be quoted in all communications to this

Telephone No.

Fax/ Cellular No.

E-mail address:

From

To,
The Assistant Administrative Officer I/c,
ICAR Research Complex for NEH Region,
Nagaland Centre, Medziphema, – 797 106.
Dimapur, Nagaland.

Sir,

I/ We have read all the particulars regarding the General Information and other terms and conditions of the contract for providing the job service/contractual labourers For ICAR RESEARCH COMPLEX FOR NEH REGION, NAGALAND CENTRE – 799 106, and agree to provide the services as detailed in the schedule herein or to such portion thereof as you may specify in the acceptance of the Tender at the rates given in Schedule- I to this Tender and

I/ We agree to hold this offer open till 90 days. The rates quoted will be valid for a period of one year in the event of award of the Contract.

I/ We shall be bound by a communication acceptance dispatched within the prescribed time.

I/ We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.

The following pages have been added to and form a part of this Tender _____.

EVERY PAGE SO ATTACHED WITH THIS TENDER BEARS MY SIGNATUR AND THE OFFICE SEAL.

Demand Draft No. _____ of Rs. _____ drawn in favour of the Joint Director, ICAR Research Complex, Nagaland Centre and payable at SBI Medziphema is enclosed as Earnest Money Deposit.

Yours faithfully,

Dated:

Signature & Seal of the Tenderer

Witness.....

Telephone No: Office

Address.....

Resl.

Occupation.....

Mobile

Signature of witness to contractor's signature

Address:

Name & Signature of Witness:

Address:

SCHEDULE –I

1. Name of the Firm/Agency
2. Full address with Post Box No.
and Telephone No. if any
3. Constitution of the Firm! Agency (Attached copy)
Indian Companies Act, 1956,
Indian Partnership Act, 1932 (Please give names of partners)
Any other Act, if not, the owners
4. For Partnership firms whether
registered under the Indian Partnership Act, 1932,
please state further whether by the partnership agreement to arbitration
has been conferred on the partner who has signed the Tender.
i) If answer to the above is in negative
Whether there is any general power
of attorney executed by all the
Partners of the firm authorizing the
Partner who has signed the Tenders
to refer dispute condemning business
of the partnership to arbitration.
ii) If the answer to above is in point one
and two the affirmative please furnish
a copy of either the partnership
agreement or the general power
of attorney as the case may be. The copy
should be attested by a Notary Public

or its execution would be admitted by
affidavit on a properly stamped paper
by all partner

5. Name and Full Address of your Banker's
6. Your Permanent Income Tax No./Circle/Ward
7. Any other relevant information Banker's

PART-II

8. Earnest Money Deposited: Yes/No

PART -III

9. Name and Address of the firm's representative
and whether the firm would be representing at the opening of the Tender.
10. Name of the Permanent Representative to be visiting ICAR, Nagaland Centre
regarding the contract.

Date: _____

Place: _____

AUTHORISED SIGNATORY

Please add supplementary pages to be numbered wherever needed by the Tenderer.

**GENERAL INFORMATION & OTHER TERM & CONDITIONS OF THE
CONTRACT FOR PROVIDING OF CONTRACTUAL SERVICE AT ICAR
RESEACH COMPLEX FOR NEH REGION, NAGALAND CENTRE.**

1. The Joint Director, ICAR Research Complex, reserves the right to reject any or all Tenders in whole part without assigning any reasons therefore. The decision of the Joint Director, ICAR Research Complex, shall be final and binding on the contractor/ agency in respect of any clause covered under the Contract.
2. Any other terms/ conditions as decided by the Joint Director, ICAR Research Complex, for time to time depending upon the requirements/ change in policies, etc and that shall be binding on the Tenderer.

Details of the Minimum 3 years experience/ work done.

Sl. No.	Name of the Deptt./ Organisation & Name of Contact Person with Ph. No.	Period		Remarks
		From	To	

(Authorised Signatory)

Financial BID:-

(This financial bid to be enclosed in a separate envelop with seal)

Last date for receipt of Tender: 13th July, 2017 at 4.00 P.M.

Date of opening of Financial Bid: Date of opening of tender (As per the intimation)

To
The Assistant Administrative Officer I/c,
ICAR Research Complex for NEH Region,
Nagaland Centre, Medziphema- 797 106
Dimapur, Nagaland.

I/We wish to submit our Tenders for THE JOB WORK/ SERVICE CONTRACT FOR PROVIDING _____ on the following rates.

Sl. No.	Particulars	Per Month
	Monthly consolidated rate offered for THE JOB WORK CONTRACT FOR PROVIDING _____ in accordance with the highest standards of Allied Services and as per the terms and conditions specified in the Tenders including all labour, material, transportation, specially covered all acts & taxes etc. as applicable from time to time.	----- (Rs. in figure) ----- (Rs. in word)

I/we agree to forfeit of the earnest money if I/we fail to comply with any of the terms and conditions in whole or in part laid down in the Tender form.

We have carefully read the terms and conditions of the Tender and are agreed to abide by these in letter and spirit.

Signature _____

Name & Address of the Firm _____

Telephone No. _ _____

Mobile No _____

Rates Offered For Job Contract Works For Various Agricultural Operations/Lab. Works/Office Works Etc.			
Sl. No.		Rate per	Approved Rate (Rs.)
1.	Land Preparation	1000 m2	
2.	Digging through spade followed by puddling	1000 m2	
3.	Filling of soil mixture with manure/fert. In poly bags/pots.	200 nos	
4.	Pit digging (3' X 3' X 3') for planting	4 pit	
5.	Pit digging (2'X 2'X 2') for planting	7 pit	
6.	Pit digging (1' X 1'X 1') for planting	25 pit	
7.	Filling of pits (3' X 3' X 3') (with fertilizer + Lime+neem cake + FYM including Carrying charges) and making of half moon terrace.	6 pit	
8.	Filling of pits (2'X 2'X 2') (with fertilizer + Lime+neem	15 pit	

	cake + FYM including Carrying charges) and making of half moon terrace.		
9.	Sowing of seeds (field)	1000m2	
10.	Sowing/Transplanting in poly bags/pots	200 nos	
11.	Sowing of green manure etc on contour line	25 Rmt	
12.	Transplanting of seedlings (field)	1000 m2	
13.	Transplanting of seedlings/cutting etc. [poly bags/pots]	250 nos	
14.	Planting of fruit/avenue & other trees/ plant	50 nos.	
15.	Pot culture	50 pots	
16.	Weeding/ Interculture operations [field]	1000m2	
17.	Weeding/ Interculture operations [poly bags/pots]	50 nos.	
18.	Earthing up/Gap filling	1000 m2	
19.	Manure/Fert./Lime/Pesticide application	1000m2	
20.	Spraying of herbicide/fungicide/other chemicals	1000m2	
21.	Harvesting of seasonal crops/vegetables	1000m2	
22.	Harvesting of fruits	10 trees	
23.	Threshing	1000m2	
24.	Maize shelling	15 kg	
25.	Budding/Grafting/Layering	100 plants	
26.	Training /Prunning/Hedge cutting	50 plants	
27.	Cleaning and plugging of trunk borer hole	50 plants	
28.	Pasting of Bordeaux paste on tree trunk	50 plants	
29.	Mulching	500m2	
30.	Cleaning & removing of bushes	500m2	
31.	Levelling/Layout making	1000m2	
32.	Irrigation of seedlings/crops/vegetables	1000m2	
33.	Hand emasculation and pollination	50 nos.	
34.	Staking/support making for bean etc.	15 nos.	
35.	Vermi composting (6'X3'X3')	100Kg	
36.	Liquid composting (3'X3'X3')	3 Nos.	
37.	Watch & word/Bird scaring 1+1	Monthly	
38.	Making of Bamboo pegs	100 pegs	
39.	Shade making with bamboo/polythene/grass	500m2	
40.	Pine apple desuckering	500m2	
41.	Processing of Turmeric & Ginger	50Kg	
42.	Preparation of Trellis for training of fruit vine/vegetables	25Rmt	
43.	Bamboo Plantation/Plantation maintenance	50 nos.	
44.	Making of bund/ Contour making	30 Rmt	
45.	Half moon terrace making in orchard	25 pit	
46.	Basin hoeing, weeding, manure and fertilizer appln. In orchard plants including carrying of manure and fertilizer	30 plants	
47.	Weeding, hoeing and sowing of green manure in orchard basin	50plants	
48.	Spraying insecticide/fungicide in orchard	250 plants	
49.	Manual land preparation	500m2	
50.	Ring making around mature fruit plants & manure & fert. Appl. in ring	10 Rings	
51.	Repairing and height raising of old bund	25 Rmt	
52.	Making of bench terrace	100m2	
53.	Dressing/repairing of riser	25 Rmt	
54.	Lay out of irrigation system	1000m2	
55.	Operation of irrigation system	8Hour	

56.	Preparation of irrigation/drainage channel in marshy land	100 Rmt.	
57.	Application of fish feed in fish pond	1000m2	
58.	Cutting of Bamboo/Loading and unloading of bamboo	50 nos	
59.	Cleaning, feeding, milking and collection of fodder	3 animals	
60.	Cleaning and feeding of rabbits/ poultry	100nos	
61.	Cleaning, feeding, treatment etc.	20 pigs	
62.	Experimental insecticidal treatment	Experiment	
63.	Rodent survey, Rodent experiment	Experiment	
64.	Rodent feeding, cleaning etc.	500 rats	
65.	Apiculture	20 boxes	
66.	Collection & processing faeces sample for diagnosis	100 sample	
67.	Watch & word of animals during night	Per day	
68.	Soil sample collection [Surface]	10 sample	
69.	Soil sample collection [Profile]	Profile	
70.	Processing of Soil sample (Weighing, drying, grinding & sieving)	25 Sample	
71.	71 Typing work including photocopying etc	20 pages	
72.	72 Plant sample collection/Processing of plant samples	25 Sample	
73.	73 Chopping of paddy straw/Green fodder harvesting/carrying/collection)	Quintal	
74.	74 Processing and preparation of animal feed/feed block	Quintal	
75.	75 Animal care Sampling etc. during the nutrition experiment	Per month	
76.	76 Distribution of milk	Per day	
77.	77 Mushroom spawn preparation	50 pkts	
78.	78 Chopping of paddy straw, Boiling & cube making	50 cubes	
79.	79 Compost making for Button Mushroom	Qt of compost	
80.	80 Mushroom crop maintenance	50 pkts.	
81.	81 Casing Soil preparation sterilization	Quintal	
82.	82 Compost filling /spawing	25 bags	
83.	83 Cattle rearing	10 nos.	
84.	84 General cleaning	1000m2	
85.	85 Maintenance & harvesting of Azolla periodically	1000m2	
86.	86 Preparation of raised bed: lowland area	1000m2	
87.	87 Preparation of raised bed: upland area	1000m2	
88.	88 Grass cutting from channel/Link road	100 Rmt	
89.	89 Operation mist house/ polyhouse	100 Rmt	
90.	90 Maintenance of mist/poly house	8Hourly	
91.	91 Poly house repairing	100m2	
92.	92 Making of low cost poly house/net house	100m2	
93.	93 Desilting of pond	100m2	
94.	Digging up of pond and spreading the cut soil evenly around the pond (Digging depth 0- 1m)	Cubic mtr.	
95.	Digging up of pond and spreading the cut soil evenly around the pond (Digging depth 2- 3m)	Cubic mtr.	
96.	Watch & ward [Night]	Month	
97.	97 Operation of Tractor/Power Tiller	Month	
98.	98 Making of Phuljharu	15 nos	
99.	99 Making of drainage channel	25 Rmt.	
100.	100 Cleaning of drainage channel	25 Rmt	
101.	101 Cleaning of glassware	100 glassware	
102.	102 Botanical herbicide isolation lab.	Month	
103.	103 Lab. Animals maintenance [Animal Health]	6 goats/sheep	

104.	104 Juice extraction	5 Kg fruit	
105.	105 Fruit/vegetable seed extraction, washing & cleaning	4 Kg	
106.	106 Analysis of rainfall/ SLR chart	Event	
107.	107 Helper to Surveyer	Per/ha	
108.	108 Extraction of soil samples shaking/centrifuging/filtration & volume make up	10 samples	
109.	109 Digestion of soil /plant samples	10 samples	
110.	110 Distillation of soil/plant samples	10 samples	
111.	111 Titration of soil /plant samples	10 samples	
112.	112 Estimation of pH in soil samples 10 samples	10 samples	
113.	113 Dilution of extracts 10 samples	10 samples	
114.	114 Color metric estimation of nutrients in soil/plant samples	5 samples	
115.	115 Proximate analysis of feed/fodder samples in the laboratory per parameter/activity	20 samples	
116.	116 Biochemical analysis of feed/fodder samples in the laboratory per parameter/activity	20 samples	
117.	117 Vety.treatment, health management, feed formulation & its record maintenance for 15 dairy animals	Month	
118.	118 Laboratory work like analysis etc. by PG level workers	Month	
119.	119 Computer operation/maintenance etc. by graduate level worker	Month	
120.	120 Tractor Driver cum Mechanic	Month	
121.	121 Netting of fish	500m2	
122.	122 Cleaning, feeding, milking & collection of fodder	25 goat/sheep	
123.	123 Maintenance of/work related to Bio Tech Laboratory	Per day	
124.	124 Verifying the received raw materials, unloading/ /lifting/ Weighting/ Shifting to store arranging in proper order.	1 kg	
125.	125 Taking out the raw materials require from store & Straightening the materials	1 Kg	
126.	126 Marking to Size/cutting/straightening	1 Piece	
127.	127 Grinding the edges to shape & size sharpening cutting Edges/rough surface grinding/grooving grinding	1 Piece	
128.	128 Arc welding joint single vee beth	1 meter Length	
129.	129 Arc welding joint double Vee beth	meter Length	
130.	130 Gas welding joint single butt	1 meter Length	
131.	131 Gas welding cutting/brazing	Meter length	
132.	132 Spot welding joint Soldering joint	1 meter Length Solder 50 Cm length	
133.	133 Marking to size/punch mark/drilling holes size 1mm to 15 mm in mild steel	1 hole	
134.	134 Marking to size/punch mark/drilling holes size 16mm to 40 mm in mild steel	1 hole	
135.	135 “ Hot stage forging” forming/cutting/Bending & twisting/drawing down/upsetting/swaging/welding forge/flattening etc.	01 piece Small size 01 piece Md. size	
136.	136 “ Sheet metal work” marking/ cutting breaking out/ bending/ turning up/ hollowing/ raising/ planishing/ edge stiffening/ wire curling/ hemming/flanging/tap joint/single	Per unit Length of 01 meter	

	seam joint/double seam joint/grooved joint dovetail joint etc.		
137.	“ Bench work” hacksaw cutting/chipping/filing & layout	Per Unit Size 5 cm Cubic Cm	
138.	138 “ Surface painting” surface cleaning primer painting/ synthetic enamel painting/over the finish product of farm tools/equipment/machinery etc.	Per unit Length 01meter	
139.	“ Surface painting” surface cleaning primer painting/synthetic enamel painting/ over the finish product of farm tools/ equipment/ machinery etc	Per unit 01meter. Surface area	
140.	140 Machining operation on a lathe M/c job mounting/ setting/ Centering/alignment/ measuring to size/straight & step Turning, facing, drilling, reaming, boring knurling, taper Turning & boring internal & external threading straight and Taper thread etc on cast iron/M/s steel, carbon and Non- ferrous metal.	Per unit Length 10 Cm	
141.	Machining operation on a lathe M/c job mounting/ setting/ Alignment/ measuring/ key way, slotting, spine Milling/plain surface angular, side milling spur gear/Helical gear/rack cutting dove tail milling etc on M/s steel, Cast Iron, carbon steel –ferrous metal.	Per unit Length 10 Cm	
142.	Punching/ shearing/ bending/ piercing/ slitting/ Trimming/ shaving.lancing etc. Cutting operation on M/c.	01 piece	
143.	General cleaning of workshop M/c/ equipment/ flooring/ working table/collecting waste scraps/shifting of Machine etc.	Complete cleaning workshop M/c Equip. Etc. total Item 60 to 80 Nos.	
144.	144 General maintenance of processing equipments and lab	Per month	
145.	145 Collection of sediment sample, filtering,drying & weighting	10 sample	
146.	146 Pen changing and clock setting etc. of stage level recorder for week time date	Per chart	
Estate Cell			
147.	147 Kitchen operation and maintenance including cooking, room attending etc. in the Scientist Home (1+1)	Monthly	
148.	Kitchen operation and maintenance including cooking in the Farmer Hostel (1+1)	Monthly	
149.	Room attendant in the Farmer Hostel (1+1)	Monthly	
150.	150 Mopping, cleaning & other related works in the Scientist Home (1+1)	8 hourly	
151.	151 Mopping, cleaning & other related works in the Farmer Hostel (1+1+1+1)	8 hourly	
152.	152 Gardening, flower tub maintenance etc.	8 hourly	
153.	153 General cleaning rooms and other related works	8 hourly	
154.	154 Handyman/Helper to drivers of vehicle cell	8 hourly	
155.	155 Messengerial & other related works	8 hourly	
156.	156 Jungle cutting and removing of bushes	500m2	
157.	157 Daily waste disposal of the colony area (1+1)	8 hourly	
158.	158 Toilet cleaning & sweeping	8 hourly	
159.	159 Typing works including photo copying etc.	20 pages per 8 hourly	
160.	Pump operation and water distribution (1+1)	8 hourly	

161.	1) Repair & maintenance of electrical works/complaints ((1+1)skilled 2) Repair & maintenance of electrical works/ complaints (1) unskilled	8 hourly	
162.	162 Clerical and others related works etc.	8 hourly	
163.	163 Moppy, cleaning & other related works (General)	8 hourly	
164.	164 Dining Hall cleaning, Utensil washing & other related works	8 hourly	
165.	Carpentry works related to repaired maintenance of civil works A) skilled (B) Semi skilled	8 hourly	
166.	Masonry works related repair and maintenance of civil issues a) Skilled (b) Semi skilled	8 hourly	
167.	Painting works related to repair & maintenance of civil works a) Skilled (b) Semi Skilled	8 hourly	
168.	Heping works related to general repair and maintenance of civil work	8 hourly	
169.	Driver	8 hourly	

Place:

Signature

Date:

Name & Address with Seal

**APPLICATION OF REQUEST FOR REFUND OF THE E.M.D. WITH REGARD TO
THE TENDER FOR THE CONTRACTUAL SERVICES AT ICAR FOR NEH
REGION, NAGALAND CENTRE.**

SCHEDULE -I

1. Name of the Firm/Agency
2. Full address with Post Box No.
And Telephone No. if any
3. Constitution of the Firm! Agency (Attached copy)
Indian Companies Act, 1956,
Indian Partnership Act, 1932 (Please give names of partners)
Any other Act, if not, the owners
4. For Partnership firms whether
registered under the Indian Partnership Act, 1932,
please state further whether by the partnership agreement to arbitration
has been conferred on the partner who has signed the Tender.
 - i) If answer to the above is in negative
Whether there is any general power
of attorney executed by all the
Partners of the firm authorizing the
Partner who has signed the Tenders
to refer dispute condemning business
of the partnership to arbitration.
 - ii) If the answer to above is in point one

and two the affirmative please furnish a copy of either the partnership agreement or the general power of attorney as the case may be. The copy should be attested by a Notary Public or its execution would be admitted by affidavit on a properly stamped paper by all partner

5. Name and Full Address of your Banker's
6. Your Permanent Income Tax No./Circle/Ward
7. Any other relevant information Banker's

PART-II

8. Earnest Money Deposited: Yes/No

PART -III

9. Name and Address of the firm's representative
And whether the firm would be representing at the opening of the Tender.
10. Name of the Permanent Representative to be visiting ICAR, Nagaland Centre.
Regarding the contract.

Date: _____

Place: _____

AUTHORISED SIGNATORY

Please add supplementary pages to be numbered wherever needed by the Tenderer.